



Tennessee 4-H PORTFOLIO CHECKLIST

PROJECT INFORMATION:

Project: _____

First Project (original application)

Second Project (resubmission)

COMPETITION LEVEL:

Junior High

Senior level I

Senior Level II

GENERAL INFORMATION:

Name: _____

County: _____

Region: Eastern

Central

Western

ELIGIBILITY REQUIREMENTS:

Enrolled in 4-H at least one year

School grade on January 1

Member's electronic signature

Agent's electronic signature (the agent's electronic signature and uploading of this form and the scanned portfolio signifies that the agent has reviewed and approved the portfolio.)

PORTFOLIO CONTAINS THE FOLLOWING:

2017 Online Portfolio Form (which includes: Tennessee Report Forms F603 (checklist), F305 (Entry Form), 305A (Section A), F3065B (Section B) and F305C (Section C) and F633 (Scorecard/Rubric and Comments Page)

Tennessee 4-H Report Forms (F305A, F305B and F305C) from 2016 or earlier, if applicable

Project Plans

4-H Narrative (Junior High and Senior Level I) or Resume (Senior Level II)

Project Pictures (limited to three pages)

Other Project Records (including up to but not exceeding five, supplemental material pages which may include 4-H project worksheet, if applicable)

COMMENTS: _____

CHECKED BY: _____ **DATE:** _____



ENTRY FORM

Tennessee 4-H Project Portfolio



Project: _____ Year: _____

Member's Name: _____ Region: _____

Address: _____

City/State/Zip: _____

County: _____

Email: _____ Date of Birth: _____

Grade in School on January 1, this Year: _____

Name of School: _____

of Years Enrolled in this Project: _____ # of Years Enrolled in 4-H: _____

Name of Your 4-H Club or Group: _____

Name of Parents or Guardians: _____

Statement by 4-H Member: *My electronic signature certifies that I have personally prepared this report and believe it to be correct.*

Date: _____ Member's Signature: _____

OR _____ assisted me in preparing this form because

Approval of this report:

My electronic signature certifies that I have reviewed this report and believe it to be correct.

Parent or Guardian Date: _____ Signature: _____

Local Volunteer 4-H Leader Date: _____ Signature: _____

County Agent who supervises portfolio Date: _____ Signature: _____





SECTION A

Tennessee 4-H Project Profile

Name of 4-H Project: _____

Member's Name: _____ Year: _____ Grade (on January 1): _____

1. Size and Scope: List the highlights of your project for this year, including the size, scope and growth of the project. Show size with numbers; show scope by the variety of activities conducted. Include expenses, income, losses, savings to your family, etc. when appropriate.

Item/Activity	Totals	Item/Activity	Totals

2. Project Participation: Indicate the level of participation with the appropriate letters - Local (L); County (C); Regional (R); State (S) and National (N) – followed by the number of times for each level, such as L3, S1

Month	Title/Type of Presentation	# of Times Attended	Level



b. Exhibits related to this project: *List the items prepared for display at 4-H meetings, fairs, shows, contests, etc... during this year.*

Type of Exhibit	# of Times Attended	Level

c. Participation in educational activities related to this project: *Include tours, conferences, workshops, judging events, project groups, camps, knowledge bowls, etc... you have attended during this year.*

Month	Name or Kind of Event	# of Times Attended	Level

3. Awards and recognition received in this project: *List the awards, trips, medals, plaques, trophies, ribbons, scholarships and other recognition received this year. Indicate the level on which the recognition was received.*

Name of Award / Type of Recognition	Level



Tennessee 4-H Project Profile

Member's Name: _____ Year: _____ Grade (on January 1): _____

I. Leadership with 4-H groups: Summarize this year's experiences as a junior or teen leader with one or more of the following kinds of 4-H groups: (a) project group; (b) club; (c) judging team; (d) special interest group; and/or (e) camp.

(a) Project Group Leadership _____

(b) Club Leadership _____

(c) Judging Team Leadership _____



(d) Special Interest Group Leadership

(e) Camp Leadership

2. Leadership with individual 4-H members (one-on-one):

Type of Assistance Given	# of Members Assisted

3. Leadership experiences at 4-H events: *List all 4-H events in which you participated in a leadership role. Indicate level of the event -- Local (L); County (C); Regional (R); State (S) or National (N)*

Month	Name or Kind of Event	# of Times Attended	Level

4. Leadership in the 4-H club and/or project group of which you are a member. *List offices held, committees on which you served, leadership training received, etc... Indicate level Local (L); County (C); Regional (R); State (S) or National (N)*

Office Held, Committee Work or Activity	Your Responsibility	Level

5. Leadership in marketing 4-H: *List events and activities done to promote 4-H. Indicate level -- Local (L); County (C); Regional (R); State (S) or National (N)*

Type of Promotion	Your Responsibility/Involvement	Level

SECTION C

Tennessee 4-H Project Profile



Member's Name: _____ Year: _____ Grade (on January 1): _____

List things done as an individual 4-H member or as a member of a 4-H group that contributed to the welfare of your club or group members, other individuals, our community, nation and/or world. Include the kind, size and scope of each activity. This may include the number of people involved, hours of service, length of project, items made, etc...

1. 4-H project citizenship: List this year's citizenship and community service experiences related to the project you are profiling in Section A.

Name of 4-H Project:

Type of Project or Activity	Size and Scope of What You Did

2. Other citizenship activities: Report activities which do not relate to your main project under one of the following headings:

a. Government: List activities related to local, county, state and national government.

Type of Project or Activity	Size and Scope of What You Did



b. Global: *List activities which contributed to a better understanding of world issues and/or increased cultural awareness*

Type of Project or Activity	Size and Scope of What You Did

c. Family, friends and community: *List activities which contributed to the welfare and/or understanding of family, friends and community.*

Type of Project or Activity	Size and Scope of What You Did